

Job Posting: Youth Kayak Camp Coordinator

The Kayak Camp Coordinator is responsible for ensuring our summer kayak camps are an amazing experience for our participants and parent or guardians. Prior to the start of camps in July you will be responsible for planning and preparing for camps, including developing new activities, marketing materials and preparing equipment. You will also assist in delivering school group kayaking programs, in order to gain experience working with youth on the water.



During the camp season, with the oversight of the School Director, you will be responsible for the smooth operation of youth camp programs at our Jericho Beach location. As part of the team of instructors, you will also run the majority of kayak camps. Most of your work time is spent with participants on the beach or on the water at Jericho, but some pre-program time will be spent in the hut, preparing for programs.

About Jericho Beach Kayak

Jericho Beach Kayak Centre is conveniently located right at beautiful Jericho Beach in Vancouver within the [Jericho Sailing Centre](#).

We are proud to build on the 39 years history of Ecomarine and to continue the tradition of being one of the top paddling schools and kayak rental locations. Our sister kayak location is Deep Cove Kayak on the North Shore.

We employ a team of about 30-35 Paddle Canada certified Instructors and SKGABC Guides every season. Many are part time instructors with a core group of staff work full time.

We are continuing Ecomarine's tradition of running fun and quality kayak summer camps for kids and youth. We offer both full day camps as well as half day camps.

About the Position

Primary responsibilities

- Ensuring participants have an enjoyable, safe and memorable experience in our youth lessons and camps.
- Leading programs according to Jericho Beach Kayak and Paddle Canada outlines, and risk management policies.
- Coordinating youth camp programs, including communicating with parents and partners at the Jericho Sailing Centre.
- Preparing and cleaning up equipment used in programs, including communicating any deficiencies to rental managers. This includes lifting and moving kayaks and associated gear and some repair work.
- Ensuring all required reporting and paperwork is completed.

Additional responsibilities

- Developing fun activities that showcase the natural and cultural history of our local area
- Attending mandatory training sessions and skill development opportunities
- Reviewing and revising course outlines and program descriptions
- Volunteer recruitment and supervision

Benefits

- Working with an excellent team of paddling and outdoor enthusiasts
- Advancing your paddling and program delivery skills with some of Vancouver's best paddlers through workshops, courses, training and mentoring
- Access to kayaks, boards and equipment for personal use
- Staff paddling trips, parties and other events
- Discounted gear through Employee Purchase Program
- Outdoor work in one of the best waterfront locations in Vancouver

Qualifications

- Ability to lift 75+ lbs.
- Strong decision-making and leadership skills.
- Passion and experience in kayaking and/or ocean based recreation or outdoor education.
- Experience teaching or leading youth programs, especially day camps or outdoor experiences
- Excellent in person communication and group management skills
- In process or completed degree or diploma in education, youth work, outdoor recreation, human kinetics, tourism, biology, geography or other related discipline is an asset
- Love working with youth ages 7-15 yrs and being outside
- Have or willing to obtain a minimum:
 - Paddle Canada Basic Sea Kayak Instructor certification
 - First Aid and CPR training, as required by Paddle Canada certification(opportunities to achieve some certifications are available through Jericho Beach Kayak each spring)

Partial funding for this position requires applicants:

- be between 15 and 30 years of age at the start of the employment
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act; and
- be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations

Position is subject to approval for partial funding by the Government of Canada, through the Canada Summer Jobs program. Anticipated start date is June 22nd, 2020 and salary is \$16/hr

How to Apply:

Please submit your application through our [application form](#)

If you have any questions please don't hesitate to get in touch: school@jerichobeachkayak.com